

Fix-A-Roo Handyman Sign-Up Form

1. Fix-A-Roo Handyman Application Form

Personal Information

- Full Name: _____
- Address: _____
- Phone Number: _____
- Email: _____

Work Eligibility

- Are you legally authorized to work in the U.S.? Yes No
- Do you have a valid driver's license? Yes No
- Do you own reliable transportation? Yes No

Skills & Experience

(Check all that apply)

- General Repairs
- Carpentry
- Plumbing (Minor)
- Electrical (Minor)
- Painting & Drywall
- Flooring & Tile
- Appliance Installation
- Smart-Home Setup
- Seasonal/Exterior Work

Years of relevant handyman experience: _____

Tools & Equipment

- Do you own your own tools? Yes No
- List major tools you own:

_____, _____, _____,
_____, _____, _____,
_____, _____, _____

Availability

- Days/Hours available: _____
- Desired work: Full-Time Part-Time On-Call

References

1. Name & Contact _____
2. Name & Contact _____

Background Check Consent

I authorize Fix-A-Roo Handyman Services to conduct a background check as part of the hiring process.

Agree Disagree

Signature: _____ Date: _____

2. Steps Required for Onboarding Potential Handymen

1. Application Submission

- Candidate completes the form (online or paper).
- Attach resume if available.
- Completes W-9 Form.

2. Initial Screening

- Review skills checklist against your service offerings.
- Verify availability and transportation.

3. Phone/Video/In-Person Interview

- Short call to confirm skills, professionalism, and reliability.

4. Background & Reference Check

- Ensure safety and trustworthiness before allowing customer interaction.

5. Skills Assessment (Optional)

- Quick hands-on test or scenario questions (e.g., replacing a faucet washer).

6. Contractor Agreement

- Issue a 1099 contractor agreement.
- Include pay rate, non-compete, non-circumvent, and conduct expectations.

7. Orientation & Training

- Will provide Fix-A-Roo branding (shirt/business card).
- Review service standards, pricing sheet, customer communication policies, and safety guidelines.

8. System Setup

- Add to scheduling platform.
- Provide login credentials for job dispatch.

9. First Job Assignment (Trial)

- Assign supervised or monitored first few jobs.
- Gather customer feedback before assigning more.

Independent Contractor Agreement

Between Fix-A-Roo Handyman Services (“Company”) and _____
 (“Contractor”)

Effective Date: _____

1. Engagement

The Company engages the Contractor as an independent contractor to perform handyman services on a project-by-project basis. The Contractor agrees to provide services in a professional, timely, and workmanlike manner consistent with industry standards.

2. Independent Contractor Status

- The Contractor is not an employee of the Company.
- The Contractor is responsible for all taxes, insurance, licensing, and permits required to perform work.
- Nothing in this Agreement creates an employer-employee relationship, partnership, or joint venture.

3. Scope of Services

The Contractor shall perform tasks including, but not limited to: general repairs, carpentry, painting, plumbing (minor), electrical (minor), flooring, appliance installation, smart-home setup, and seasonal work as assigned by the Company.

4. Compensation

- Contractor will be paid \$ _____ per hour/project, less any agreed deductions.
- Contractor is responsible for submitting invoices or work logs if required.
- Payments will be made within ___ days of job completion and approval by the Company.

5. Tools & Equipment

- Contractor must supply and maintain their own tools.
- The Company may provide materials or reimburse pre-approved purchases.

6. Confidentiality & Non-Disclosure

- Contractor agrees not to disclose, share, or misuse any confidential customer information, business processes, or trade secrets obtained during engagement.
- This obligation remains in effect during and after termination of this Agreement.

7. Non-Compete & Non-Circumvention

- Contractor agrees not to solicit Company clients directly for handyman work outside of Fix-A-Roo Handyman Services for 12 months after termination of this Agreement.
- Contractor shall not bypass or “work around” the Company to engage in side agreements with customers introduced by the Company.

8. Conduct & Standards

- Contractor must represent the Company with professionalism, punctuality, and integrity.
- Contractor shall comply with all safety standards, codes, and applicable laws.

9. Term & Termination

- This Agreement shall remain in effect until terminated by either party with 7 days’ written notice.
- The Company may terminate immediately for misconduct, breach of confidentiality, or repeated customer complaints.

10. Governing Law

This Agreement shall be governed by the laws of the State of Illinois.

Signed & Agreed

Fix-A-Roo Handyman Services

By: _____

Name & Title: _____

Date: _____

Contractor

Signature: _____

Name: _____

Date: _____